

## **SALTASH TOWN COUNCIL**

### **Minutes of the Meeting of the Saltash Town Council held at the Guildhall on Thursday 9th January 2025 at 7.00 pm**

**PRESENT:** Councillors: R Bickford, J Brady, R Bullock (Deputy Chairman), J Dent, S Gillies, M Griffiths, S Lennox-Boyd, S Martin, S Miller, J Peggs (Chairman), P Samuels, B Stoyel and D Yates.

**ALSO PRESENT:** Seven Members of the Public, Reverend M Parkman (Mayors Chaplain) and H Frank (Cornwall Council), S Burrows (Town Clerk / RFO), D Joyce (Office Manager / Assistant to the Town Clerk) and Anne Colquhoun (Administration Officer).

**APOLOGIES:** J Foster, L Mortimore and B Samuels.

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#### **300/24/25 HEALTH AND SAFETY ANNOUNCEMENTS.**

The Chairman informed those present of the actions required in the event of a fire or emergency.

#### **301/24/25 DECLARATIONS OF INTEREST:**

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

**302/24/25 PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY ASK QUESTIONS OF THE TOWN COUNCIL.**

The Chairman informed the meeting that one public question had been received.

The resident who submitted the question was in attendance and invited to speak for three minutes.

<b>Date Received</b>	<b>Public Question to the Town Council</b>	<b>Submitted By</b>
08.01.25	RE: A representation to S.T.C with regard to the proposed Saltash town market and defence of our bench. Please refer to the attached representation in three parts.	B Brooking

The Chairman explained that the Town Team had led the project and requested the relocation of the bench, which falls under the Town Council's ownership.

The decision was made to enhance Fore Street's appearance by creating space for markets, additional greenery and improved wayfinding. However, the potential impact on those who use the bench and its significance to families of the fallen was overlooked. The Chairman apologised for this oversight and confirmed that, following feedback, the Town Team reviewed the decision.

A report under Agenda Item 19 provides an update from Town Team to confirm that the relocation will not proceed at this time.

Further discussions will be arranged after the market trial to gather businesses, traders, and public feedback, to form a comprehensive report.

It was **RESOLVED** to note.

**303/24/25 TO RECEIVE AND APPROVE THE MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON 5 DECEMBER 2024 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Councillor P Samuels requested an amendment to minute number 288/24/25 stating that it did not accurately capture the essence of the discussions held during the meeting.

It was proposed by Councillor P Samuels, seconded by Councillor Brady and **RESOLVED** to amend minute 288/24/25 by deleting - the associated costs being accrued for what is a trial market and changing to - a lack of suitable or viable alternative location and associated removal cost.

It was proposed by Councillor Dent, seconded by Councillor Brady and **RESOLVED** that the minutes of the Full Town Council Meeting held on 5 December 2024 were confirmed as a true and correct record.

**304/24/25 TO RECEIVE AND NOTE THE MINUTES OF THE FOLLOWING COMMITTEES AND CONSIDER ANY RECOMMENDATIONS:**

a. Services held on 12 December 2024;

It was **RESOLVED** to note the minutes. There were no recommendations.

b. Planning and Licensing held on 17 December 2024;

It was **RESOLVED** to note the minutes. There were no recommendations.

**305/24/25 TO RECEIVE THE CHAIRMAN'S REPORT AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman thanked the Deputy Mayor for attending December engagements on her behalf.

It was **RESOLVED** to note.

**306/24/25 TO RECEIVE THE MONTHLY CRIME FIGURES AND CONSIDER ANY ACTIONS.**

It was **RESOLVED** to note.

**307/24/25 TO RECEIVE A REPORT FROM COMMUNITY ENTERPRISES PL12 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

**308/24/25 TO RECEIVE A REPORT FROM COMMUNITY AREA PARTNERSHIPS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was **RESOLVED** to note.

**309/24/25 TO RECEIVE A REPORT ON BEHALF OF SAFER SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Cllr Lennox-Boyd provided an update on several topics, including an estate walk on 3 December 2024, a meeting with Saltash Environment Action regarding the transformation of disused land into an accessible wildflower and community planting space and parking enforcement at Gilston Road.

Cllr Lennox-Boyd also highlighted efforts to recruit a PCSO for Saltash, the increasing attendance at family parenting courses and concerns around safeguarding issues at Cardinals Hatt.

Councillors discussed these safeguarding concerns and considered ways the Town Council could enhance support to implement measures that help mitigate such issues from arising.

It was proposed by Councillor Griffiths, seconded by Councillor Peggs and **RESOLVED** to note the verbal update and delegate to the Town Clerk to write a letter on behalf of Saltash Town Council to Cornwall Council's Social Care department expressing the Town Council's concern over safeguarding issues at Cardinals Hatt.

310/24/25 **TO RECEIVE A REPORT FROM SALTASH CHAMBER OF COMMERCE AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

The Chairman highlighted the proposed celebration event for St. Piran's Day and the potential commemoration of VE Day 80 in May contained within the circulated report.

Members also discussed a six-month trial initiative for a left-turn-only traffic flow from Gilston Road, scheduled to begin on 28 January 2025.

It was proposed by P Samuels, seconded by Councillor Stoyel and **RESOLVED** to:

1. Note the report and in principle support the St Piran's Day event referring the Chamber of Commerce to the Town Council's Grant Policy for funding;
2. Request the Chamber of Commerce liaise with the Town Council with regard to VE Day 80 commemorations to coincide with Saltash Town Council's civic arrangements.

**311/24/25 TO RECEIVE A REPORT FROM CORNWALL COUNCILLORS AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Cornwall Councillor Frank briefed Members on the report contained and circulated within the reports pack.

Cornwall Councillor Frank spoke on the central governments published National Planning Policy Framework (NPPF) which has seen the expectation to deliver additional housing having doubled.

The newly published NPPF has had a knock-on effect on some Town and Parishes neighbourhood plans including Saltash, deeming them to now be non-compliant. These issues are to be discussed at a meeting of the Economy Growth and Development Committee on Tuesday 14 January which all Councillors are welcome to join.

Cornwall Councillor Frank advised a further briefing of how the local plan will impact Town and Parish Councils is to be held on 29 January with further details to be circulated once confirmed.

Cornwall Councillor Frank provided an update on the decision made to close Adult Education Centres with a review of the decision procedures undertaken to be scrutinised by the Monitoring Officer for Cornwall Council.

The Chairman wished to thank Cornwall Councillors for their ongoing support and collaboration on these important matters for Saltash Town Council.

It was **RESOLVED** to note.

**312/24/25 TO RECEIVE AN UPDATE ON THE FUTURE OF THE HEALTH CARE IN SALTASH AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Due to the following meeting scheduled to be held on 15 January 2025 there was nothing to report.

**313/24/25 TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

**314/24/25**    **FINANCE:**

- a. To advise the receipts for November 2024;

It was **RESOLVED** to note.

- b. To advise the payments for November 2024;

It was **RESOLVED** to note.

- c. Urgent and essential works actioned by the Town Clerk under Financial Regulations.

Nothing to report.

- d. To note that bank reconciliations up to 30 November 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk.

It was **RESOLVED** to note.

- e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Council's Financial Regulations. It was noted that there are no discrepancies to report.

It was **RESOLVED** to note.

**315/24/25 TO RECEIVE A REPORT ON GWR CUSTOMER AND COMMUNITY IMPROVEMENT FUND AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

Councillor Bickford provided a verbal overview on the report received and contained within the circulated reports pack.

Cllr Bickford reported that following the submission of the report, further discussions regarding using the funding for a feasibility study revealed that the cost would be in the tens of thousands, making it unfeasible.

Therefore, Cllr Bickford sought support from members to proceed with a bid to the Customer and Community Improvement Fund to enhance wayfinding and promote rail services to encourage greater community use of the railway.

It was proposed by Councillor Griffiths, seconded by Councillor Gillies and **RESOLVED:**

1. To approve Saltash Town Council to submit a bid to GWR Customer and Community Improvement Fund delegating to the Development and Engagement Manager to manage this process working with Councillor Bickford;
2. To note the bid aims to encompass wayfinding, encouraging rail use or heritage led project to fit the railway 200-year celebrations;
3. To approve a 10% contribution of the project value allocated to budget code 6282 EMF Funding Bids;
4. To note this is in line with Saltash Town Council's strategic priority Travel and Transport.

**316/24/25 TO RECEIVE TOWN TEAM NOTES HELD ON 18 DECEMBER 2024 AND CONSIDER ANY ACTIONS OR ASSOCIATED EXPENDITURE.**

Members received the Town Team notes and updated Terms of Reference contained and circulated in the reports pack.

It was proposed by Councillor Bullock, seconded by Councillor Griffiths and **RESOLVED** to note the Town Team notes and updated Terms of Reference.



**317/24/25 TO RECEIVE A REPORT FROM TOWN TEAM AND CONSIDER ANY ACTIONS.**

It was **RESOLVED** to note the report and thank the Town Team for their consideration in this matter and we look forward to receiving future updates on the project.

**318/24/25 TO RECEIVE THE TOWN COUNCIL SCHEDULE OF MEETINGS FOR THE YEAR 2025/26 AND CONSIDER ANY ACTIONS.**

Members received the proposed Town Council Schedule of Meetings for the year 2025/26 contained within the circulated reports pack.

It was proposed by Councillor Bullock, seconded by Councillor Lennox-Boyd and **RESOLVED** to:

1. Approve the Town Council schedule of meetings for the year 2025/26
2. **RECOMMEND** to formally adopt the Town Council schedule of meetings for the year 2025/26 to the Annual Meeting of Saltash to be held on 15 May 2025.

**319/24/25 TO RECEIVE THE TOWN COUNCIL BUDGET AND PRECEPT SCHEDULE OF MEETINGS FOR THE YEAR 2025/26 AND CONSIDER ANY ACTIONS.**

Members received the proposed Town Council Budget and Precept Schedule of Meetings for the year 2025/26, contained within the circulated reports pack.

It was proposed by Councillor Peggs, seconded by Councillor Lennox-Boyd and **RESOLVED** to:

3. Approve the Town Council budget and precept for the year 2025/26;
4. **RECOMMEND** to formally adopt the Town Council budget and precept schedule for the year 2025/26 to the Annual Meeting of Saltash to be held on 15 May 2025.

**320/24/25 TO RECEIVE A REPORT ON TOWN COUNCIL ATTENDANCE AT EVENTS HELD IN 2025 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.**

It was proposed by Councillor Bullock, seconded by Councillor Martin and **RESOLVED:**

1. To confirm attendance at Saltash Regatta on 7 June 2025 and to be manned between the hours of 10am to 4pm;
2. To refer May Fair and the Christmas Festival to the new Town Council year.

**321/24/25 TO RECEIVE A CONSULTATION ON STRENGTHENING THE STANDARDS AND CONDUCT FRAMEWORK FOR LOCAL AUTHORITIES AND CONSIDER ANY ACTIONS.**

Members discussed the open consultation on strengthening the standards and conduct framework for local authorities in England.

It was agreed that no response would be submitted on behalf of the Town Council.

The Chairman encouraged all Members to participate in the consultation individually.

It was **RESOLVED** to note.

**322/24/25 TO RECEIVE AND NOTE THANKS FROM THE PENN SYMONS TRIBUTE COMMITTEE.**

It was **RESOLVED** to note.

**323/24/25** **PLANNING:**

- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
- b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
- c. Applications for consideration:

**PA24/09406**

Mr Tom Watson National Grid – **Street Record Land South of Trewin Carkeel Cornwall**

Install new LV backstay on pole 451714-7. Erect new pole 451714-12 as per survey plan. Erect new pole 451714-8 to pick up existing services for streetlighting and allow BT to attach to NGED pole so old BT pole can be removed. Erect new pole 451714-13 as per survey plan. Erect aerial bundled conductor between new poles to reconfigure existing network and provide connection point for new service to customer on land south of Tinkham Farm to be fed from new pole 451714-13.

**Ward: Trematon**

It was proposed by Councillor Dent, seconded by Councillor Stoyel and resolved to **RECOMMEND APPROVAL.**

**324/24/25** **MEET YOUR COUNCILLORS: THE NEXT SCHEDULED MEETING DATE SATURDAY 11 JANUARY 2025 OUTSIDE SUPERDRUG, FORE STREET.**

- a. The next scheduled meeting date Saturday 11 January 2025 outside Superdrug, Fore Street.

It was proposed by Councillor Bullock, seconded by Councillor Gillies and **RESOLVED** for Councillors Bullock, Gillies, Peggs and Stoyel to attend.

**325/24/25 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

**326/24/25 TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

**327/24/25 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

**328/24/25 TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

It was proposed by Councillor Dent, seconded by Councillor Lennox-Boyd and **RESOLVED** to issue the following Press and Social Media releases:

1. Meet Your Councillors;
2. Consultation for Strengthening the Standards and Conduct Framework for Local Authorities.

**329/24/25 DATE OF NEXT MEETING: THURSDAY 6 FEBRUARY 2025 AT 7:00 P.M.**

Thursday 6 February 2025 at 7.00pm

